



Minutes 14th Annual General Meeting

Minutes

Date: Tuesday 2016-09-20
Time: 17h30
Venue: The GreenHouse

Attendance: Refer to Attendance Register

1 Welcome and confirmation / amendment to agenda

John Verster (JV) welcomed everyone and confirmed apologies for the Chairperson Jamie Hart and Treasurer Roy Moulton. Other apologies received were from Neil van der Spuy and Mr & Mrs McLachlan. All present accepted agenda and no points were added.

2 Acceptance of Minutes of the 2015-09-17 Board Meeting

Acceptance proposed by Dr Robin Lee and seconded by John Cowan

3 Matters arising

JV commented that all matters arising will be dealt with in points 4 and 5.

4 Chairman's Update

JV proposed that the Chairman's report be taken as read by everyone. He would only highlight a few points. JV confirmed that WCC had had a tough year and have not replace the staff lost over the period and that WCC are currently doing more with less. JV gave thanks to the loyal and dedicated staff that work 24/7 to get all they do accomplished.

Major challenges remain much the same as last year. Prime is to achieve financial sustainability and to raise the issue of financial security as the project previously funded by Lotto has now been successfully completed. The possibility of the allocation of new funds from the NLC is very slim. The reason for this as stated by the National Lottery Commission is that other provinces are now getting preference due to the lack of development in their areas. This means that WCC

must focus on other possibilities in terms of funding. JV pointed out that the NPO/ NGO environment has become very competitive regarding funding grants and more organizations are competing for the same pot of money. JV also pointed out that we are currently surviving on accumulated reserves. We have five to six months of reserves left at best. WCC did receive small project grants which are invaluable to us, as are the donations and contributions but these do not supply the sustainable source of funding we need. So to summarize there is a continuing need for financial independence and financial security.

The proposed strategy to achieve this was summarized as follows:

- Public awareness and marketing
- Membership growth and active involvement
- Revenue-generating products and services e.g., Doggy Doo dispenser Bins and cigarette Butt Bin's
- Building mutually beneficial alliances- We cannot do it all alone.
- Need for active support in fund raising. We need the community and members to support the organization. JV invited anyone with fundraising skills to talk to Rob Fryer.

JV concluded with a big Thank You to generous funders as listed in the Chairman's Report, many volunteers who have worked with WCC on many occasions, members of the board, dedicated staff and the community stakeholders that work with us.

5 Treasurer Update

General Manager Rob Fryer presented a summary of the Financial Report for the year, as prepared by the Honorary Treasurer, (Financial Report attached.) In summary revenue was up by 37% and expenses were down by 3%. The cash surplus was nearly double that WCC had the previous year and stands at over R934 000. The improved surplus was due to the last tranche of the Lotto funds received. The Treasurer confirmed that in general 2016 can be seen as a successful year. The main concern is that a sustainable income must be found to give WCC financial independence and help WCC to become sustainable.

The GM confirmed that the Audited Financials would be made available on request.

6 Amendment of the Constitution

JV confirmed that the membership has risen to close to 700. The aim was to grow membership to over 1000. The current requirement for a quorum is 25% of members in good standing. Clearly to reach this target at an AGM was impractical. To align the requirement for a quorum with the current membership recruitment strategy, a revised and more realistic minimum for a quorum was needed. The change proposed to the constitution was to have a specified minimum

number of members present, rather than a percent of membership. Following open discussion, 25 members present in good standing was proposed as suitable to constitute a quorum. A majority of those present supported the proposal by show of hands.

JV advised that the current attendance did not constitute a quorum under the existing constitution, but that a provision was provided in the rules to reconvene the AGM one week hence at the same time and place. Those members in attendance at the re-convened AGM on 27 September at 17h30, shall then constitute a quorum for that meeting, with power to ratify the proposed changes to the constitution.

Other minor changes to the constitution were necessitated by regulations from SARS and Department of Social Welfare. The proposed amendments would align the constitution with the two directives as noted.

7 Election of office bearers

All members that stood for re-election have agreed to stand for another term; these members are Mary Faure, Rodney Anderson, Roy Moulton, Pat Miller, Jamie Hart and John Cowan.

Proposed by Dr Robin Lee and Seconded by John Cowan

8 Confirmation of Auditor

Current Auditor is Adams Schouw & Cain Inc 2

The confirmation accepted proposed by Dr Robin Lee and Seconded by Pierre Hugo

9 Closure

JV adjourned the meeting to reconvene on 27 September 2016 @ 17h30

Proceedings of the AGM reconvened on 27 September 2016 @17h30 held At the GreenHouse

Apologies: Anina Lee

WCC Chairman Jamie Hart joined the AGM meeting, as reconvened at 17h30 on 27 September 2016 and welcomed Roy Moulton, Honorary Treasurer, who also joined the meeting.

A quorum was established as at point 6 above and all decisions made pertaining to the items on the Agenda (on the 20th of September 2016) were ratified. This included the acceptance of the changes to the constitution.

As chair Jamie Hart concluded that getting our financial status more self-sustaining is a concern
He thanked the staff and board for their hard work and determination.

The meeting was closed at 18h00

Signature: _____

J H Hart

Date 2017-09-19